

Approved MAY 16 2001

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# ANNUAL COST REPORT -- SCHEDULE D-4 -- CAPITAL COSTS

VENDOR NAME \_\_\_\_\_ VENDOR NUMBER \_\_\_\_\_ FYE \_\_\_\_\_

(1)	(2) Per Books	(3) Reclass- ifications	(4) Adjust- ments	(5) Adjusted Balance	(6) Direct Cost or Alloc.	(7) Certified Nursing Facility Alloca. of Costs	(8) Non-Certified & Non-Nursing Fac. Alloca. of Costs	(9) Ancillary Hospital-Based Facility Only
1 Depreciation-Building								
2 Depreciation-Equipment								
3 Interest Expense-Capital Related								
4 Rent								
5 Land Improvements								
6 Leasehold Improvements								
7 Amortization of Start-up Costs								
8 Other Capital Costs								
9 Other Capital Costs								
10 Other Capital Costs								
11 Other Capital Costs								
12 Other Capital Costs								
13 Other Capital Costs								
14 Other Capital Costs								
15 Other Capital Costs								
16 Other Capital Costs								
17 Other Capital Costs								
18 Other Capital Costs								
19 Other Capital Costs								
20 Other Capital Costs								
21 Other Capital Costs								
22 Other Capital Costs								
23 <i>Total</i>								

	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
24 <u>Grand Totals</u> Totals of Schedules D-1 through D-4								
25 Total of Schedule D-5, Column 8								
26 Total Routine CNF Cost								
27 Totals from Schedule D-5								
28 Total Cost								

## ANNUAL COST REPORT -- SCHEDULE D-5 -- ANCILLARY COSTS

PAGE 1

VENDOR NAME		VENDOR NUMBER				FYE			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)		
	Per Books	Reclassifications	Adjustments	Adjusted Balance	Direct Costs	Indirect Costs	CNP Indirect Costs		
Physical Therapy									
1 Physical Therapist Salaries									
2 Physical Therapist Assistant Salaries									
3 Physical Therapist Aide Salaries									
4 Other Salaries									
5 Subtotal-Salaries									
6 Employee Benefits Reclassification									
7 Contracted Services									
8 Equipment Depreciation									
9 Other Expenses									
10 Other Expenses									
11 Hospital-Based Indirect Ancillary									
12 Total	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 3, Col. 4)								
X-Ray									
13 Professional Salaries									
14 Other Salaries									
15 Subtotal-Salaries									
16 Employee Benefits Reclassification									
17 Supplies									
18 Equipment Depreciation									
19 Other Expenses									
20 Hospital-Based Indirect Ancillary									
21 Total	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 4, Col. 4)								
Laboratory									
22 Professional Salaries									
23 Other Salaries									
24 Subtotal-Salaries									
25 Employee Benefits Reclassification									
26 Supplies									
27 Equipment Depreciation									
28 Other Expenses									
29 Hospital-Based Indirect Ancillary	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 5, Col. 4)								

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VENDOR NAME	VENDOR NUMBER				FYE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Per Books	Reclass-ifications	Adjust-ments	Adjusted Balance	Direct Costs	Indirect Costs	CNF Indirect Costs
<u>Oxygen/Respiratory Therapy</u>							
31 Respiratory Therapist Salaries							
32 Respiratory Therapist Assistants Salaries							
33 Respiratory Therapist Aides Salaries							
34 Other Salaries							
35 <i>Subtotal-Salaries</i>							
36 Employee Benefits Reclassification							
37 Supplies							
38 Equipment Depreciation							
39 Other Expenses							
40 Other Expenses							
41 Hospital-Based Indirect Ancillary	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 6, Col. 4)						
42 <i>Total</i>							
<u>Speech</u>							
43 Professional Salaries							
44 Other Salaries							
45 <i>Subtotal-Salaries</i>							
46 Employee Benefits Reclassification							
47 Equipment Depreciation							
48 Other Expenses							
49 Other Expenses							
50 Hospital-Based Indirect Ancillary	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 7, Col. 4)						
51 <i>Total</i>							
<u>Other</u>							
52 Professional Salaries							
53 Other Salaries							
54 <i>Subtotal-Salaries</i>							
55 Employee Benefits Reclassification							
56 Equipment Depreciation							
57 Other Expenses							
58 Other Expenses							
59 Hospital-Based Indirect Ancillary	(Sch. D-4, Line 24, Col. 9 X Sch. F, Section B, Line 8, Col. 4)						
60 <i>Total</i>							

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VENDOR NAME	VENDOR NUMBER					FYE	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Per Books	Reclass-ifications	Adjust-ments	Adjusted Balance	Direct Costs	Indirect Costs	CNF Indirect Costs
Drugs							
Pharmacist Salaries							
Other Salaries							
Subtotal-Salaries							
Employee Benefits Reclassification							
Drugs							
Equipment Depreciation							
Other Expenses							
Other Expenses							
Other Expenses							
Other Expenses							
Hospital-Based Indirect Ancillary	(Sch. D-4, Line 24, Col. 9, X Sch. F, Section B, Line 9, Col. 4)						
Total							

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## ANNUAL COST REPORT—SCHEDULE D-6—RECLASSIFICATIONS OF EXPENSES

VENDOR NAME \_\_\_\_\_

FYE \_\_\_\_\_

VENDOR NUMBER \_\_\_\_\_

Line	(1) Explanation	(2)	(3)	(4)
		Increase Amount	Decrease Amount	Cost Center Affected
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
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58				
59				
60				
61	Total			

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## ANNUAL COST REPORT—SCHEDULE D-7—ADJUSTMENTS TO EXPENSE

VENDOR NAME \_\_\_\_\_

FYE \_\_\_\_\_

VENDOR NUMBER \_\_\_\_\_

Line	(1) Explanation	(2)	(3)	(4)
		* Basis for Adjustment (A) or (B)	Amount	Sch. & Line # Affected
1	Laundry & Linen			
2	Employee & Guest Meals			
3	Gift, Flower & Coffee Shop			
4	Grants, Gifts & Income Designated by the donor for a specific purpose			
5	Beauty & Barber Shop **			
6	Excess Owners Compensation			
7	Telephone Serv.(Pay Serv. Excluded)			
8	Radio & Television Service			
9	Vending Machine Commission			
10	Sale of Drugs to other than Patients			
11	Sale of Medical & Surgical Supplies to other than Patients			
12	Sale of Medical Record & Abstracts			
13	Sale of Scrap, Waste, Etc.			
14	Rental of Quarters to Employees & Others			
15	Rental of Facility Space			
16	Trade, Quantity, Time & Other Discounts			
17	Rebates & Refunds of Expenses			
18	Interest Not Allowed			
19	Recovery of Insured Loss			
20	Depreciation			
21	Gain or Loss on Disposition of Assets			
22				
23				
24				
25				
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49				
50				
51				
52				
53	Total			

\* (A) COST (B) REVENUE

\*\* Beauty & Barber Shop Revenues in excess of Beauty & Barber Shop  
supply & personnel cost is to be adjusted in an Administrative &

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# ANNUAL COST REPORT -- SCHEDULE E -- ANCILLARY SETTLEMENT

VENDOR NAME		VENDOR NUMBER			FYE
(1)	(2)	(3)	(4)	(5)	
	Direct (From Sch. D-5, Col. 6)	Medicaid Direct	Medicaid Payments	Receivable From KMAP (Payable To KMAP)	
1 Physical Therapy					
2 X-Ray					
3 Laboratory					
4 Oxygen/Respiratory Therapy					
5 Speech					
6 Other					
7 Drugs					
8 <i>Total</i>					

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## ANNUAL COST REPORT—SCHEDULE F—ALLOCATION STATISTICS

VENDOR NAME \_\_\_\_\_

FYE \_\_\_\_\_

VENDOR NUMBER \_\_\_\_\_

## A. NURSING SALARIES

1. CERTIFIED NURSING FACILITY _____	
2. OTHER _____	
3. CERT. NURSING FAC. PERCENTAGE _____ %	
ALLOCATION METHOD:	
PATIENT DAYS _____	VALID TIME STUDY _____
DIRECT COST _____	DIRECT HOURS _____
OTHER APPROVED METHOD _____	

## B. SQUARE FOOTAGE

	(1)	(2)	(3)	(4)
	SQ. FT.	PERCENT	HOSPITAL-BASED	
			SQ. FT.	PERCENT
1. CERT. NURSING FACILITY				
2. OTHER				
3. PHYSICAL THERAPY *				
4. X-RAY *				
5. LABORATORY *				
6. OXYGEN/RESP. THERAPY *				
7. SPEECH *				
8. OTHER *				
9. DRUGS *				
10. TOTAL				

\* For Hospital-Based Certified Nursing Facility Only

## C. DIETARY

	(1)	(2)
	MEALS	PERCENT
1. CERT. NURSING FACILITY		
2. ALL OTHER		
3. TOTAL		
ALLOCATION METHOD:		
MEAL COUNT _____ 3 x INPATIENT DAYS _____		

## D. ANCILLARY CHARGES

	(1)	(2)	(3)	(4)	(5)
	TOTAL	CNF	CNF %	MEDICAID	MEDICAID
1. PHYSICAL THERAPY					
2. X-RAY					
3. LABORATORY					
4. OXYGEN/RESP. THERAPY					
5. SPEECH					
6. OTHER					
7. DRUGS					
8. TOTAL					

## E. OCCUPANCY STATISTICS

	(1)	(2)	(3)
	CERTIFIED NURSING FACILITY	OTHER LONG-TERM CARE	ACUTE CARE
1. LICENSED BEDS AT BEGINNING OF PERIOD			
2. LICENSED BEDS AT END OF PERIOD			
3. BED DAYS AVAILABLE			
4. TOTAL PATIENT DAYS			
5. % OCCUPANCY			
6. <del>Medicaid</del> PATIENT DAYS			
7. <del>Medicaid</del> OCCUPANCY			

## F. ADDITIONAL STATISTICS

1. DIRECT ROUTINE NURSING HOURS - CERTIFIED NURSING FACILITY ONLY	
2. TOTAL DIRECT DIETARY HOURS	
3. TOTAL DIRECT HOUSEKEEPING HOURS	



## NURSING FACILITY

## SCHEDULE J-TAX

For the Month of \_\_\_\_\_ 1993

Provider Name \_\_\_\_\_

Provider Number \_\_\_\_\_

	<u>Revenue</u>	<u>Tax</u>
Certified NF Beds*	_____	_____
All Other Taxed Beds*	_____	_____
Total Per Provider Tax Forms Submitted To Revenue Cabinet	_____	_____

\*Revenue and Tax must be directly costed to certified NF beds. Revenue and Tax must include amounts for ancillaries.

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## COMPUTATION OF DUAL LICENSED ANCILLARY COST

Attachment 4.19-D, Exhibit B

HOSPITAL  
VENDOR NUMBERICF DUAL LICENSED PROVIDER NUMBER  
SNF DUAL LICENSED PROVIDER NUMBER

ANCILLARY COST CENTERS	TOTAL ANC. COST COL. 1	TOTAL DIRECT COST COL. 2	DIRECT COST % COL.3 (2/1)	TOTAL INDIR. COST COL. 4	INDIR. COST % COL. 5 (4/1)	RATIO OF COST TO CHG COL.6	DIRECT COST TO CHG RATIO COL. 7 (6X3)	MEDICAID DUAL INPATIENT CHARGES (BILLED) COL. 8	INPATIENT DIRECT COST COL. 9 (7X8)	INDIRECT COST TO CHG. RATIO COL. 10 (6 X 5)	MEDICAID DUAL CHARGE (BILLABLE & NON-BILLABLE UNDER SNF) COL. 11	INPATIENT INDIRECT COST COL. 12 (10 X 11)
41 RADIOLOGY-DIAGNOSTIC												
42 RADIOLOGY-THERAPEUTIC												
43 RADIOISOTOPE												
44 LABORATORY												
45 PBP CLINIC LAB SVC-PRG. ONLY												
46 WHOLE BL. & PK. RED BL. CELLS												
48 IV THERAPY												
49 RESPIRATORY THERAPY												
50 PHYSICAL THERAPY												
51 OCCUPATIONAL THERAPY												
52 SPEECH PATHOLOGY												
53 ELECTROCARDIOLOGY												
54 ELECTROENCEPHALOGRAPHY												
55 MED. SUPPLIES CHG. TO PT.												
56 * DRUGS CHARGED TO PATIENTS												
101 TOTAL												

104 AMOUNT RECEIVED FROM THE MEDICAID PROGRAM  
(FROM PROGRAM PAID CLAIMS LISTING)

## INSTRUCTIONS

105. AMOUNT DUE PROGRAM/PROVIDER  
(LINE 101, COL. 9 LESS LINE 104)

1. TOTAL ANCILLARY COSTS FROM HCFA-2552-92, WORKSHEET C, COLUMN 3

2. ALL COST ALLOWABLE UNDER MEDICAID IC/SNF RULES AS DIRECT COST

3. COLUMN 2 DIVIDED BY COLUMN 1

4. ALL OTHER ANCILLARY COST (COLUMN 1 LESS COLUMN 2)

5. COLUMN 4 DIVIDED BY COLUMN 1

6. RATIO OF COST TO CHARGES FROM HCFA-2552-92, WORKSHEET C, COL. 8

7. COLUMN 6 MULTIPLIED BY COLUMN 3

8. DUAL LICENSED CHARGES BILLED TO THE MEDICAID PROGRAM

9. COLUMN 7 MULTIPLIED BY COLUMN 8

10. COLUMN 6 MULTIPLIED BY COLUMN 5

11. ALL DUAL LICENSE CHARGES INCLUDING THOSE CHARGES BILLABLE AND NON-BILLABLE TO THE MEDICAID IC/SNF PROGRAM. SHOULD NOT INCLUDE THOSE CHARGES

12. COLUMN 10 MULTIPLIED BY COLUMN 11. TRANSFER THIS AMOUNT TO KMAP-3, LINE 13

\* COST AND CHARGES PRIOR TO OCTOBER 1, 1990 ONLY

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Medicaid

## SUPPLEMENTAL MEDICAID SCHEDULE

## CALCULATION OF REIMBURSEMENT SETTLEMENT FOR DUAL LICENSED BEDS

HOSPITAL \_\_\_\_\_

VENDOR # \_\_\_\_\_

PERIOD FROM \_\_\_\_\_ PERIOD TO \_\_\_\_\_

*1.	Dual-licensed NF-type Medicaid inpatient days	
2.	Dual-licensed SNF-type Medicaid inpatient days	
3.	Dual-licensed ICF-type Medicaid inpatient days	
*4.	Medicaid rate for dual-licensed NF bed services	
5.	Medicaid rate for dual-licensed SNF bed services	
6.	Medicaid rate for dual-licensed ICF bed services	
*7.	Medicaid payments for dual-licensed NF-type services (Line 1 x Line 4)	
8.	Medicaid payments for dual-licensed SNF-type services (Line 2 x Line 5)	
9.	Medicaid payments for dual-licensed ICF-type services (Line 3 x Line 6)	
10.	Total Medicaid payments for dual-licensed services (Line 7 + Line 8 + Line 9)	
11.	Total Medicaid dual licensed inpatient routine service cost	
12.	Medicaid dual licensed inpatient routine service cost net of dual-licensed payments (Line 11 - Line 10)	
13.	Indirect cost for ancillary services rendered to dual-licensed patients	
14.	Total unreimbursed Medicaid dual license inpatient service cost (Line 12 + Line 13)	

## INSTRUCTIONS

Line #

1. From the Medicaid program's Paid Claims Listings
2. From the Medicaid Program's Paid Claims Listings
3. From the Medicaid Program's Paid Claims Listings
13. Transfer from Attachment 2 Line 101, Column 12
14. Line 12 plus line 13.

\* Effective for services provided after October 1, 1990

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**SCHEDULE C**

**VENDOR NAME:**

**FYE**

**VENDOR NUMBER:**[illegible][illegible]

TRTH ALAN E

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